

SCHOOL BOARD Meeting Minutes Kardinya Primary School

DATE:	18 th June 2018	CHAIR PERSON:	Andrew Trosic
TIME:	6:03 pm	EXECUTIVE BOARD:	Natalie Mayho, Stuart Blackwood, Warren King, Musarrat Siddiqi, Kim White, Kate Robinson

ATTENDEES:	Natalie Mayho, Warren King, Kim White, Kate Robinson, Andrew Trosic, Nicole Robins
APOLOGIES:	Stuart Blackwood, Musarrat Siddiqi,

ITEM REF	ITEM	LED BY	DISCUSSION / PROGRESS REPORT	ACTION & TIMELINE
1.	WELCOME AND APOLOGIES	Chair	Last Meeting: Term 1, week 8 Welcome by Andrew to Public Meeting for 2018 Apologies as noted above.	
2.	ACCEPTANCE OF PREVIOUS MINUTES	Chair	Previous minutes shared via print hard copy on 2018.	Motion: Accept previous minutes. Moved: Kim White 2 nd – Natalie Mayho.
3.	DECLARATION OF CONFLICT OF INTEREST	Chair	There is no conflict of interest from any Board Member	Moved: Natalie Passed: Unanimously.
4.	BUSINESS ARISING FROM MINUTES	Chair	Code of Conduct to be signed annually by board members. Feedback on annual report received and report sent to Dept. by end of Term 1. School Code: To be presented to community via the newsletter with a view at starting new code next semester.	copies will be sent out to board members for signing and returning at next meeting. Annual Report uploaded to website. Kate will share with older children and seek feedback/comments. Communicate to parents via school newsletter – present new code
5.	<u>Agenda Items:</u> Welcome to new community Board member.	Chair	Welcome to Nicole Robins (nee Foxtton). Nicole is an ex-student of Kardinya Primary School. She is currently a Maths teacher at Kennedy Baptist. She is also an elected member at City of Melville. Great to have a community member, ex-student and positive role model for the students on the school board.	Board Members shared backgrounds to Nicole.

6.	KPS Business Plan	Natalie	<p>Powerpoint presentation by Natalie Mayho. presentation attached to minutes</p> <p>KPS accountable to Business Plan at review. Plan is for a 3 year period. The Plan outlines the strategic direction the school is pursuing based on the key focus areas. Ownership of document is everyone's.</p> <p>Focus from Business Plan (p10) – Sustainability team working hard. Grants applied for and achieved. Worm farm / Trash free Tuesdays.</p> <p>Suggestion that board ask the difficult questions re the Business Plan – How are staff addressing the success criteria?</p> <p>Each term a different focus area will be interrogated, Term 4 will be a celebration.</p>	<ul style="list-style-type: none"> • Staff will look at SAIS data and NAPLAN data to check how we are going towards our targets. • Term 3, Focus area 3 to be interrogated. Report to board @ second meeting next term. • Nicole will check out what's available @ City of Melville re. Wastewise and support for schools.
	<u>Other Business</u>			
7.	NSOS – National Schools Opinion Survey	Natalie	<p>Survey Opened.</p> <p>All people encouraged to complete. Will be a two yearly task. KPS now inline with Dept directive to give the survey in even years.</p> <p>2015 – 9 parents only completed</p> <p>2018 – 20+ already at 18/6</p> <p>Survey closes 25/6/2018</p>	
8	Funding Agreement	Natalie	Funding agreement signed by Natalie Mayho and Andrew Trosic	Done.
9	NAPLAN Online Trial	Natalie	KPS chosen to trial Naplan online with 25 students from a year 3 and a year 5 class – trial tests will be given. Information will be sent home to relevant students soon. Trial period is from 30 th July – August 17 th .	Check infrastructure.
10.	Canteen Closure	Natalie	The board would like to acknowledge the KPS P&C for the professional manner they dealt with the canteen issue. The canteen had been operating at a loss for quite some time. It was manned by P&C volunteers for the last 2 weeks. We are fortunate to have such an active, supportive P&C.	
11	Year 6 Camp	Natalie	<p>2018 was last year of Bridgetown Camp. This is an opportunity for the school to think about where to from here? Where to go? How often?</p> <p>Possibilities to be investigated, priced and discussed at next P&C meeting.</p> <p>Suggest 2 x metro, 2 x country and 1 Eastern States (Canberra)</p>	<p>Natalie to hold an information session in term 3 for years 4/5 to give and get feedback.</p> <p>Di Green will investigate options.</p> <p>Nicole will gather data re Rottneest and Canberra from her school.</p>

12	New Website	Andrew	Website looking great. Well done.	Board members to add photos and bios onto website.
13	KPS Update	Natalie	Natalie will be absent Week 1 Term 3 – Dianne Green will be acting Principal. Week 10 Term 3 – Di and Nat at PD – Lyn Parker will be acting Principal.	
14	Buildings and Grounds committee	Natalie	Natalie looking at plans from other schools. Strategic plan for changes – based on finances. Carefully plan.	Look into grants for playgrounds. Utilise Buildings and Works for maintenance work as required.

NEXT MEETING:	Week 4 Term 3 Monday 6/8/18	MEETING CLOSED:	7:39pm	SIGNED:	<i>Andrew Trosic</i>	25th June 2018
					CHAIRPERSON	DATE