

School Board Meeting Minutes Kardinya Primary School

DATE:	29 th May 2023	CHAIR PERSON:	Tegan McNab
TIME:	6:30pm Meeting Room	MINUTE SECRETARY:	Amanda Stolk

ATTENDEES:	Mel Clark, Kate Robinson, Tegan McNab, Sarah-Jane Mercier, Naomi Allison, Fiona Anderson – via Teams, Asiri Perera, Shaan Pawley, Shaila Noronha
APOLOGIES:	Ruth Gomez, Craig Wallace, Sian Angel, Warren King

ITEM REF	ITEM	LED BY	DISCUSSION / PROGRESS REPORT	ACTION & TIMELINE
1.0	Welcome and acknowledge traditional owners	Board Chair	TM welcomed everyone to the meeting and was pleased to acknowledge the Traditional Owners of the land.	
2.0	Disclosure of Interest	Board Chair	NA	
3.0	Apologies/Absences	Board Chair	Apologies: Please see above.	
4.0	Minutes of Previous Meeting 28 November 2022	Board Chair	<p>Minutes we previously circulated on email. TM asked for any feedback.</p> <p><i>Motion: The School Board accept the minutes of the School Board Meeting 20 March 2023 as true & accurate record.</i></p> <p><u>Moved:</u> Naomi <u>Seconded:</u> Sarah <u>Carried</u></p>	
5.0	Agenda			
5.1	Welcome to New Members	Board Chair	<ul style="list-style-type: none"> TM Welcomed and congratulated MC for winning her position to be the KPS Principal. TM welcomed the new members to the School Board. Ms Shaan Pawley Ms Shaila Noronha Asiri Perera 	

			<ul style="list-style-type: none"> Each Board member went and introduced themselves and gave a brief overview of who they are. <p>Code of Conduct</p> <ul style="list-style-type: none"> TM spoke about confidentiality and that what is said at the board stays at the board. TM went through the CoC and each board member was asked to sign it and it will be held on file. Members were asked to email AS a photo and a brief paragraph about themselves to be placed on the school web site. SA will do this once she has the information. ToR has been updated and given to members. 	AS
5.2	Principal's Report	Principal	<p>Therapy Dog</p> <ul style="list-style-type: none"> FG brought her dog Ollie in to show the board as a therapy dog. If the school goes ahead with using Ollie as the therapy dog, then he will need ongoing training and paperwork to support this. Ollie will be a working dog and will be working with select students. Questions were asked: Does the dog need to be supervised? What are the guidelines with the Department? Risk Management? What happens with students who have allergies? General discussion had about how this would work. It would be a trial first then ask the community for feedback. Further investigation will be had. <p><i>Motion: The School Board supports the investigation of a therapy dog.</i></p> <p><u>Moved:</u> Sarah <u>Seconded:</u> Naomi <u>Carried</u></p> <p>Principal's Report</p> <ul style="list-style-type: none"> This was sent out as pre reading. MC discussed Project Based Learning, for years 3-6. SP is heading this initiative. The whole school plan is based around 'Carbon'. The school is working with an outside agency called 'Our Kinds'. This is called Caretakers of Kardinya Country. KPS is the first government school to be asked to join. This is a science-based project A science room build will happen by the end of the year. KPS has a good relationship with Murdoch. Case management and developing programs at both ends of the school for gifted and talented students and students with additional needs. 	MC

			<ul style="list-style-type: none"> • Shaping Minds Company is working with Miss Ash Burrows and Miss Bri Wallace and alongside other Riverside Network Schools. This program improves pedagogy in our teaching practices at KPS. • MC gave an overview of the document Quality Teaching Strategy and that this is one of the areas the KPS need to improve on ready for the next school review in 2024. • This document is the “how to”. This is a guide on how to implement this in KPS. • MC spoke about how the direction of the Department is going and thinks it is in the right direction. It is showing a great example for other states in Australia. • MC gave a brief overview of NAPLAN and how we still have gaps within the school. • An issue in this school is that students aren’t making the expected progress between PP to Year 1. • There are no targets in PP to what they need to achieve by a set date. Once this is in place there should be an improvement. • A general conversation had about this topic. • There is a Term Audit in week 10, will be looking at assessment review. <p>NEST: Health & Wellbeing sent out as pre reading</p> <ul style="list-style-type: none"> • How is KPS going to weave this into our school. We are only at the beginning of this with staff. • Over arching this is working with KR with the PBS program • School Community Partnerships there is planning for this in the future to have input on where is the school going and long term for the school. The Board will be asked for input. • Next Board meeting section 9 will be discussed. • Communication with the community about afterschool supervision on playground after school. Suggestion made that the Nature playground to be used afterschool. If students are still on school site with parents, it is still the school’s responsibility. • MC is working on a framework. <p>Playground</p> <ul style="list-style-type: none"> • TM offered to put up on Connect about playground rules and regulations. This could also be place on the schools FB page. • If this communication is from the Board, then the community could understand that it is also parents and have had a say in the notice. 	
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			<ul style="list-style-type: none"> KR spoke about the communication to be inline with the PBS mantra, saying what we should be doing not what you shouldn't be doing. Putting positive words to what we want to achieve. Afterschool procedure to be completed and send it out the community. <p><i>Motion: The School Board will do a draft communication to the community for a trial to the end of term using the Nature Playground and then the community to provide feedback to the Board.</i></p> <p><u>Moved:</u> Shann <u>Seconded:</u> Kate <u>Carried</u></p>	
5.3	Finances	Principal	The Funding Agreement for Schools was signed by TM. Other finances will be discussed at the next meeting to be held 12 th June.	
5.4	Workforce Update	Principal	This will be on the next meeting agenda (12 th June). Not discussed due to time restraints.	
5.5	P&C Update	Principal	This will be on the next meeting agenda (12 th June). Not discussed due to time restraints.	
6.0	Correspondence In & Out	Principal	NA	
7.0	Any other Business	Board Chair		

NEXT MEETING:	Monday 12 th June 2023	MEETING CLOSED:	8.30pm	SIGNED:	<i>Tegan McNab</i>	12 th June 2023
					CHAIRPERSON	DATE

Action Summary

Item No.	Description	To be actioned by: