

Kardinya Primary School P&C Association

Minutes of General Meeting

Date: Tuesday 15 August 2023

Held: Meeting Room, Yoorn 5

Meeting Opened: 6.38pm



ITEMS	ACTION
1. OPEN – attendance, apologies and acknowledgement of country <u>In attendance:</u> Katie McGregor, Candice Bydder (minutes), Sian Angel, Melanie Clark (and Rufus), Sarah Mercier, Carly Ostler, Kerry Page, Audrey Chee, Robyn Emery, Jo Hoskin <u>Apologies:</u> Emily Essex, Cristina Allen, Primrose Tawodzera, Fiona Anderson	
2. Confirmation of previous minutes The minutes of the Annual General Meeting of Kardinya Primary School P&C on 24 May 2023 be taken as read and confirmed as true and accurate records. Carried	
3. Business arising from previous minutes <ul style="list-style-type: none">Canteen air-conditioning unit: This has now been installed, with thanks to KPS for their contribution. No further action required.Steps at back of canteen: P&C agreed that a “large trolley” would not be an adequate solution, and MC offered the happy update that steps at the back of the canteen “will happen” at no cost to the P&C or to the School. This will now be submitted to Programmed and a further update will be provided at the next meeting.Containers for Change: CB met with Jo Crawford. KPS has a code with Containers For Change funds to be used for Sustainability Project, though which account the money goes into and how it could be accessed is uncertain. It was agreed that there is no need for the P&C to set up its own Containers For Change code, and P&C will offer support to Jo Crawford to promote this initiative wherever possible. For action: the current “team leader” for KPS Containers For Change is previous principal Julie Simpfendorfer, Melanie Clark will investigate taking this over.	<div>KM</div> <div>MC</div> <div>CB / MC</div>

<p>4. Correspondence in/out</p> <p><u>Correspondence in</u> WACSO Certificate of Membership</p> <p><u>Correspondence out</u> Canteen Supervisor - Employment Contract(Kerryn)</p> <p>Motion to accept all correspondence in and approve all correspondence out. Carried</p>	
<p>5. Grounds Plan 2022-2028</p> <p>MC provided an update on this. Carmen the gardener has returned from medical leave and there have been huge improvements in landscaping. New bike tracks in ECE are complete and are being enthusiastically used.</p> <p>Plans for the ECE area will likely cost \$300,000+ so alternate funding sources are being investigated. Local member Kim Giddens MLA was invited to attend a school board meeting, but they did not attend. KM, MC and Tegan McNab are hoping to build a stronger relationship there.</p> <p>P&C members share MC's concerns around aging infrastructure in ECE, especially with the toilets and safety issues. KM and CB will discuss other ways we can raise these concerns appropriately with the Department.</p>	
<p>6. Principal's report (attached)</p> <p>2024 and beyond will bring increased enrolments at the school, notably in the ECE area. The school has also experienced a recent influx of families with English as an additional language / dialect. P&C members expressed willingness to help new families settle in to their new community.</p> <p>Public School Review will return in February, which is necessary, but can be a stressful time for staff. Staffing is being worked on with school numbers growing and some anticipated upcoming retirements. There have been some changes to school leadership to bring in staff with complementing skillsets.</p> <p>More resources have been made available at significant costs, allowing greater understanding of data to help inform efforts to boost student progress.</p> <p>Resolution: Principal's report to be adopted. Carried</p>	
<p>7. Treasurer's report (attached)</p> <p>* Financial motion to authorise a debit card for Kerryn Page as our Canteen Supervisor - previous debit card expired</p> <p>Resolution: Treasurer's report to be adopted. Carried</p>	

<p>8. Canteen sub-committee report (attached)</p> <p>Resolution: Canteen report to be adopted. Carried</p>	
<p>9. Fundraising sub-committee report</p> <p>Resolution: Fundraising report to be adopted. Carried</p>	
<p>10. Uniform shop report (attached)</p> <p>From Term 4, uniform shop will open once per fortnight due to lack of volunteers.</p> <p>Fabric for the dresses approved and will go into production.</p> <p>MC confirms P&C may use the old canteen space in full, which will significantly help with storage in the uniform shop.</p> <p>Resolution: Uniform shop report to be adopted. Carried</p>	
<p>11. General Business</p> <ol style="list-style-type: none"> 1. KP raised the need to allocate \$4500 aside for next year's leavers shirts, which was agreed unanimously. 2. SA proposed using Go Raise It as a platform for next year's colour run style event, to maximise profits to the school. This was well received and SA will investigate further as part of the fundraising committee. 3. MC will look at scheduling a volunteer appreciation day. 4. End of term party proposed for Friday 8 December 	
<p>12. NEXT MEETING</p> <p>General Meeting - Thursday 26 October 6:15pm for a 6:30pm start.</p>	
<p>13. MEETING CLOSED: 8.20pm</p>	