



Kardinya Primary School Newsletter - Friday 9 February 2024

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busiest time for a teacher and the administration team with all the students arriving, so this time is only suitable for a quick relay of information. If you need a longer time, please email the teacher or the school officer to arrange an appointment time, along with the reason you would like to meet so the teacher or administration member can be well prepared to assist you.

Early Childhood, Middle- and Upper-Years teachers have Line Managers who they work with and who oversee these year levels. You can also get in contact with them if you need to:

Early Childhood (K-2): Naomi Allison. Naomi.allison@education.wa.edu.au

Middle (Years 3-6): Michelle Neve- Michelle.Neve@education.wa.edu.au¹

(Specialist Areas) Melanie.clark2@education.wa.edu.au²

Traffic Management

As a service to working families we will again be offering Before School Supervision for parents who need to drop their child off at school from 8.20am. Starting from 8.20am years 1-6 students can be dropped off to the undercover area. Students are required to sit and talk or read quietly at this time or participate in Jump Jam which is run by student leaders in this area. When the bell goes at 8.35am students go to their classes.

We will monitor the number of students accessing this service and may need to make changes if our numbers grow as they did towards the end of 2023 and some students were arriving very early, meaning no one is available to supervise them. We have an excellent OSH Club service on site and parents may contact them directly to organise care for before and/or after school.

From 8.15am, the gates to the staff carpark which is strictly **No Parking** zone to all non-staff will be locked. This is **not** a kiss and drop area and will be closely monitored by supervising staff as we have some parents who are not complying with clear directions and signage in this area. This is particularly unsafe when parents walk students through the staff carpark and as a result, we had a near miss of a child in the first week of school. Please respect our staff who have a designated parking area by not parking here. **Kiss and drop** is located on Ochiltree Way and supervising staff members will be monitoring the use of the Kiss and Drop which is also **no parking area**- only a brief stopping area that allows for traffic flow. If you wish to park and walk with your child, you may do so at either the Ochiltree Way Car Park or Early Childhood carpark. Alternatively, there is further parking at Sullivan Way which is particularly good if you have children in upper primary classes. Once students go into class, please assist us by helping them to settle quickly and then leave so we can start the day. Prolonged goodbyes often cause more worry for the child, making it more challenging for them to settle.

We are also asking that parents leave the school grounds no later than 3.45pm each afternoon. A reminder that the students are only allowed to access the Nature Playground for a quick play that was negotiated with the school board in 2023. This is not the practice for most schools. All other school equipment is off limits after school. Students must always be supervised by a parent when playing after school. If you do not feel this area is suitable for after school play, then please feel free to access one of the many parks offered by the City of Melville. We thank you for your support.

¹<mailto:Michelle.Neve@education.wa.edu.au>

²<mailto:Melanie.clark2@education.wa.edu.au>

- general policy directions
- directions.
- formulating codes of conduct for students at the school.

Approve:

- services and facilities.
- optional component of the school's educational program.
- personal use in the school's educational program.

Promote:

- The school in the community and the views of the school board.

A School Board does not:

- manage the day to day running of the school.
- discuss individual issues relating to teachers, staff, students, or parents.
- intervene in the control or management of the school.
- intervene in the educational instruction of students.
- exercise authority over teaching staff or other persons employed at the school.

Frequency & Time of Meetings

Eight in total with two each school term commencing 6.30pm and last for approx. one hour.

Nomination Process

Please email administration by COB Friday 8th March kardinyaps@education.wa.edu.au³

With kind regards

Melanie Clark

Principal

³<mailto:kardinyaps@education.wa.edu.au>

Faction Swimming Trials and Carnival



The Faction Swimming Trials will be held on Monday 19 February at Melville LeisureFit, Booragoon from 9.00 - 12noon. The Faction Swimming Carnival will be held at the same venue on Friday 23 February from 9.00 - 12noon.

Students from Year 3-6 who have nominated for their events will be included in the programme. Excursion and consent forms will be sent out electronically next week.

Thank you to those parents who have volunteered their time and services to help out on the trial and carnival days.

Due to Naplan and the nine week term, the Interschool Swimming Carnival will take place during the first week of second term, Friday 19 April, at HBF Stadium, Floreat from 12noon - 2.30pm. This carnival will involve Year 4-6 students.

JUNIOR AND SENIOR SPORT TIMES FOR TERM ONE

JUNIOR - Wednesday 2.10 - 3.00

SENIOR - Friday 9.20 - 10.15

CRICKET/MODCROSSE CARNIVAL

The Cricket/Modcrosse Carnival will take place all day on Thursday 28 March.

Phil Green

P.E. Specialist

SCHOLASTIC BOOK CLUB

Book club went home this week. Unfortunately we do not have enough brochures to cover the whole school due to new classes being added. Book club can be accessed online and I do have some spares in the library.

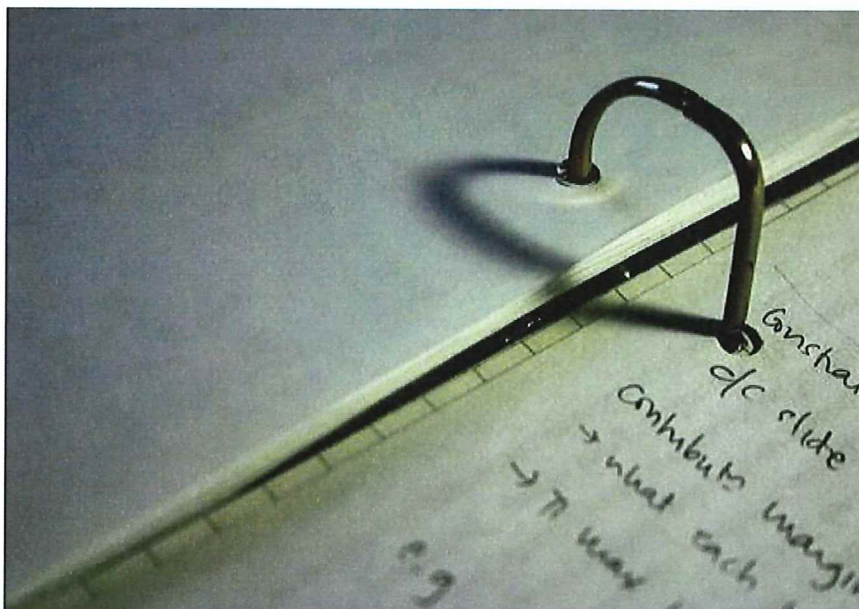
Please see instructions on the order form or online for LOOP ordering. We DO NOT accept cash orders at school.

BOOKCLUB CLOSES ON WEDNESDAY 14 FEBRUARY.

Mrs Ah Siu

Library Officer

From The Office



CONNECT - our main communications platform



KPS uses CONNECT as our communication platform. CONNECT is a secure online learning, support and communications platform developed by the Department of Education WA for staff, students and parents in public schools.

- picking up and dropping off your child
- observing events like school assemblies
- attending parent and teacher interviews
- visiting the uniform shop.

If your circumstances change, and you are issued with a Negative Notice or Interim Negative Notice after completing the 'Parent and child volunteer declaration form', you must advise the principal.

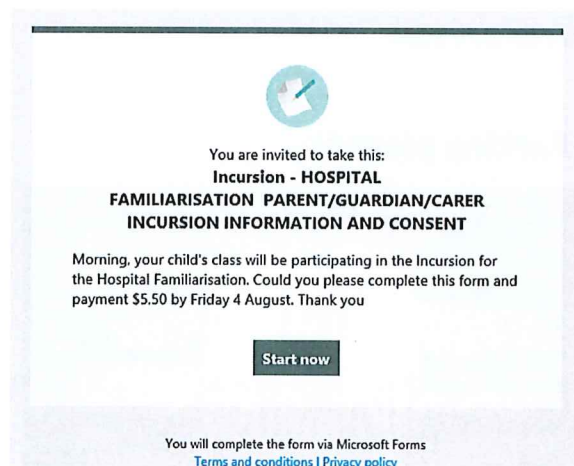
A current Working with Children Check is required by all other family members and friends over 18 years of age who want to volunteer.

It is a collective responsibility to ensure the safety of our children. We appreciate your ongoing support and dedication to our school community.

SIGNING IN AND OUT AT KARDINYA PRIMARY SCHOOL

All visitors to the school, parent helpers and volunteers as well as students signing in late to school or being signed out early for any reason by parents / carers are required to do so in the Front Office using the iPad.

Changes to Excursion / Incursion forms - now online



The screenshot shows a digital form titled 'FAMILIARISATION PARENT/GUARDIAN/CARER INCURSION INFORMATION AND CONSENT'. It includes an icon of a clipboard and pencil, and a 'Start now' button. The text on the form reads: 'You are invited to take this: Incursion - HOSPITAL. Morning, your child's class will be participating in the Incursion for the Hospital Familiarisation. Could you please complete this form and payment \$5.50 by Friday 4 August. Thank you'. At the bottom, it says 'You will complete the form via Microsoft Forms' with links for 'Terms and conditions' and 'Privacy policy'.

Changes to Excursion procedures

Parents will be aware that we have recently changed our excursion procedures using Microsoft Forms instead of sending home printed forms. This allows us to be more environmentally friendly and hopefully assists parents with no more lost forms as you can always access the digital version.

Payment methods remain the same; Direct debit (with Student name and form as reference), EFTPOS (available at the Front Office) and Cash (correct money in named envelope placed in black letterbox outside administration).

The final approval for excursions, after having gained parental consent, is 3 days prior to the event. This means that consent forms **MUST** be completed by the due date (3 days prior at the

Traffic around the school



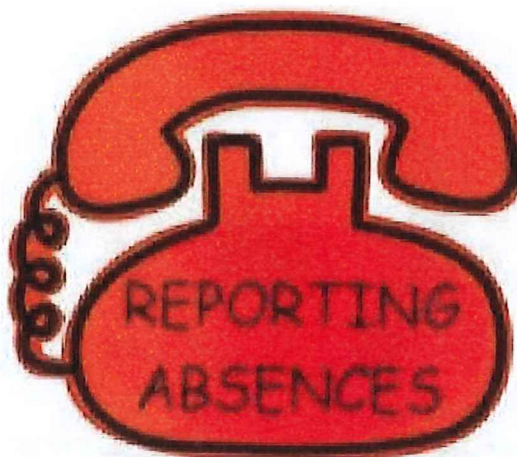
For the safety of our students we ask that you take extra care in vehicles around the school. Please do not park or drop students off in the Staff carpark. The Staff carpark is for Staff and commercial deliveries only. There are two disabled bays in the Staff carpark for ACROD permit holders. Parents are asked to use car parks to the west (Ochiltree Way) and north (Sullivan Way) of the school. Please avoid parking in front of the rubbish dumpsters.

For your convenience we have kiss and drive bays on Ochiltree Way facing the school. It is not a parking zone so please do not leave your car in this area. In the interest of safety and traffic flow parents are urged to voluntarily use Ochiltree Way as a one way street before and after school, travelling clockwise around the block if not stopping in the carparking areas.

P&C News



Reporting Student Absences



Student absences can be sent to the school via the following ways:

- Via CONNECT. Instructions can be found on our website Student Absence Connect¹³
- Via SMS 0438 952 962. Please send a text with Student Name, Reason absent and Date.
- Via Website kardinyaps.wa.edu.au¹⁴
- Via Email kardinya.ps@education.wa.edu.au

Contact Us



Kardinya Primary School

A: 30 Ochiltree Way Kardinya WA 6163

T: 9312 4900

E: kardinya.ps@education.wa.edu.au¹⁵

¹³<https://kardinyaps.wa.edu.au/contact-us/absentees/>

¹⁴<https://kardinyaps.wa.edu.au/contact-us/absentees/>